

GRANITE STATE GYMNASTICS BOOSTER CLUB

GOVERNING POLICIES

August 31, 2009 – August 31, 2010

The Granite State Gymnastics Booster Club (GSGBC) is a non-profit organization whose purpose is to raise funds in order to potentially assist or to help offset team member competition expenses and any other expense voted on by the board and its members to benefit any and all gymnasts and advance the purpose of the club.

The following is a summary of the GSGBC, its membership criteria, guidelines and organization. The purpose of the club is to promote team spirit, parental involvement and further amateur athletes in their goals by including (but not limited to) need based aide, performance based aide, performance of educational excellence and any other need defined by the board of directors.

MEMBERSHIP: As stated in *Article II* of the GSGBC bylaws, in order to be eligible for any booster club funds members must be in good financial standing with Granite State Gymnastics Center. Extenuating circumstances may be taken into consideration.

These obligations include:

- A. Insuring that all financial obligations are met with the gym. These financial obligations include the payment of Team Competition Fees, Leotard and warm up fees, additional qualifying meet registration fees as needed and any other fee the GSGC assesses its members. Members whose child(ren) become(s) injured during the competition season must meet with the owners, which may make accommodations on an individual basis.

Time Commitments: All members of the GSGBC are encouraged but not required to work the specified time commitments set forth by GSGBC sponsored meets and/or fundraising events. Working at least two meets and participating in two fundraisers is encouraged.

Fundraising: GSGBC will participate in several fundraisers throughout the year. These may include but are not limited to a leotard and bake sale fundraiser, wreath fundraiser, cookbook fundraiser and a calendar fundraiser. Fundraisers will try to be done every 2-3 months so that we may raise money for our kids.

Sponsored/Home Meets: This means that parents or other family members over the age of 18 will be allowed to work home meets. Also children 12 years and older accompanied by a parent and supervised by the parent can work a sponsored meet. Children 12 years old and younger will be looked at on a case by case basis and must be supervised by an adult. This may include being a flasher, a runner or a time keeper. Anyone that is not 18 is not allowed to work admissions, or be working behind the concession stand.

Disbursing of Funds:

All funds and proceeds made by the GSGBC will benefit the athletes of GSGC in various ways throughout the year and will comply with the purpose and mission of the GSGBC. There will be a list of fundraisers provided at the beginning of each competition season and additional fundraisers may be added.

Each year there will be a proposed budget including a projected income as well as areas for funds and ideas of disbursement of funds to be given out for the coming year. For the year 2009-1010 we have a projected income of \$8,000.00 The projected revenue as well as itemized expenses for the year are to be approved by the majority vote of the general membership.

For the 2009-2010 year we have created three categories of expenses, which the general membership will have an opportunity to vote on prior to finalizing the annual budget.

Some proposed budget items as well ways of generating revenue for the year include but are not limited to:

GYMNAST EXPENSE	OPERATING COSTS	OTHER
Competition Fees	Concession Fees	Coaches Discretionary Fund
USAG Membership	Pins/Logos and Magnets	Scholarship (athletic or academic achievement)

Warm up Suit	Office Supplies	Gym Equipment
Team Leotard	Money to obtain 501c(3)	Coach Safety Training
	Fund for Need Based Aid	Additional Video equipment
		End of year Picnic
		Outside coaching for Gymnasts

Any additional revenue made above and beyond what is projected will be subject to use by the majority vote.

Board of Directors:

Section 1. General Powers. Its Board of Directors shall manage the affairs of the corporation. Directors need not be residents of the state of NH or members of the corporation. The Board of Directors shall consist of elected officers and the appointed committee heads. Only one parent or guardian per family is permitted to hold a position on the Board of Directors during any single season.

Section 2. Number, Tenure and Qualifications. The numbers of directors shall be a minimum of three, but not more than eleven. Each director shall hold office for two annual meetings of members and until his/her successor shall have been elected and qualified. President and Secretary will be elected on opposite years than the Vice President and Treasurer. This is to help maintain standards within the corporation.

Section 3. Regular meetings. A regular monthly meeting of the Board of Directors shall be held without other notice than this by-law. The Board of Directors may provide by resolution the time and place, either within or without the state of NH, for the holding of additional regular meetings of the Board without other such notice than such resolution. Board members must notify the President or Secretary if they are unable to attend. Excessive absence will be cause for review of Board Member status. A representative of the gym will be invited to attend any Board of Directors Meeting to provide guidance and input as needed. Any employee of the gym will have a member vote but may not be on the Board of Directors.

Section 4. Special Meetings. Special meeting of the Board of Directors may be called by or at the request of the president or any two Directors. The person or persons authorized to call special meetings by the Board, may fix any place, either within or without the state of NH, as the place for holding special meeting of the Board called by them.

Section 5. Notice. Notice of any special meeting of the Board of Directors shall be given at least two days previously thereto by written notice delivered in person, by email or sent by mail to each Director at his/her address as shown by the records. If mailed, such notice shall be deemed to be delivered when deposited in the United States mail into a sealed envelope so addressed, with postage thereon prepaid.

Section 6. Quorum. A majority of the Board of Directors shall constitute a quorum for the transaction of business at any meeting of the Board; but if less than a majority of the Directors are present at said meeting, a majority of the Directors present may adjourn the meeting from time to time without further notice.

Section 7. Manner of Acting. The act of a majority of the Directors present at a meeting at which a quorum is present shall be the act of the Board of Directors, unless the act of a greater number is required by law or by these bylaws.

Section 8. Vacancies. Any vacancy occurring in the Board of Directors and any directorship to be filled by reason of an increase in the number of the Board of Directors may be filled by the affirmative vote of the majority of the remaining Directors, though less than a quorum of the Board of Directors. A Director elected to fill a vacancy shall be elected for the unexpired term of his predecessor in office. In the absence of any available replacement, other Directors may hold more than one office from time to time until the next general election.

Section 9. Compensation. Directors as such shall not receive any stated salaries for their services.

Section 10. Informal Action by Directors. Any action required by law to be taken at a meeting of Directors, or any action which may be taken at a meeting of Directors, may be taken without a meeting if a consent in writing, setting forth the action so taken, shall be signed by all the Directors.

OFFICERS

Section 1. Officers. The officers of the club shall be President, Vice President, Secretary, Treasurer and such other officers as may be determined by a unanimous vote of the Board of Directors.

Section 2. Election and Term of Office. The members at the regular annual meeting shall elect certain officers of the club annually. If the election of officers shall not be held at such meeting, such election shall be held as soon as thereafter as conveniently may be. New offices may be created and filled at any meeting of the Board of Directors. Each officer shall hold office until his/her successor shall have been duly elected and shall have qualified. It is expected that the elected officers will serve a term that runs concurrent with the by laws (September 1 to August 31). There may be an overlap in officers given that much work needs to be done during the summer months and therefore director positions may start in June. President and Secretary will be elected on odd numbered calendar years and Vice President and Treasurer will be elected on even number calendar years.

Section 3. Removal. Any officer elected or appointed by the Board of Directors may be removed by the Board of Directors whenever in its judgment and the best interests of the club would be served thereby, but such removal shall be without prejudice to the contract rights, if any, of the officer so removed.

Section 4. Vacancies. A vacancy in any office because of death, resignation, removal, disqualification or otherwise, may be filled by the Board of Directors for the unexpired portion of the term.

Section 5. President. The President shall be the principal executive officer of the club and shall, in general, supervise and control all of the business and affairs of the club. He/she shall preside at all meetings of the members of the Board of Directors. He/she may sign, with the Secretary or any other proper officer of the club authorized by the Board of Directors, any deeds, mortgages, bonds, contracts or other instruments which the Board of Directors has authorized to be executed, except in cases where the signing and execution thereof shall be expressly delegated by the Board of Directors of these bylaws or by statute to some other officer or agent of the club; in general, he/she shall perform all duties incident to the office of the President

and such other duties as may be prescribed by the Board of Directors from time to time.

Section 6. Vice President. In the absence of the President or in the event of his/her inability or refusal to act the Vice President shall perform the duties of the President, and when so acting, shall have all the powers of and be subject to all the restrictions upon the President. Any Vice President shall perform such other duties as from time to time may be assigned him/her by the President or the Board of Directors.

Section 7. Treasurer. If required by the Board of Directors, the Treasurer shall give a bond for the faithful discharge of his/her duties in such sum and with such sureties, as the Board of Directors shall determine. He/she shall have charge and custody of and be responsible for all funds and securities of the club; receive and give receipts for moneys due and payable to the club from any source whatsoever, and deposit all such moneys in the name of the club in such banks, trust companies or other depositories as shall be selected by the Board of Directors; and, in general, perform all the duties incident to the office of the Treasurer and such other duties as from time to time may be assigned to him/her by the President of Board of Directors.

Section 8. Secretary. The Secretary shall keep the minutes of the meetings of the members and of the Board of Directors in one or more books provided for that purpose; see that all notices are duly given in accordance with the provisions of these bylaws or are required by law; be custodian of the corporate records; keep a register of the post office address of each member, which shall be furnished to the Secretary by such member as they choose, and, in general perform all duties incident to the office of Secretary and such other duties as from time to time may be assigned to him/her by the President or by the Board of Directors..

COMMITTEES

Committees of Directors. The Board of Directors, by resolution adopted by a majority of the directors in office, may designate and appoint one or more committees. No such committee shall have the authority of the Board of Directors even though the chairperson of the committee is a member of the Board of Directors. The designation and Appointment of any such committee and the delegation thereto of authority shall not operate to relieve

the Board of Directors, or any individual director, of any responsibility imposed upon him/her by law.

MEETINGS OF MEMBERS

Section 1. Annual Meeting. An annual meeting for the membership shall be held on the Third Wednesday of May in each year, beginning with the year 2010, at the hour of 7 o'clock PM for the purpose of electing Directors for the transaction of such other business as may come before the meeting. If the election of Directors shall not be held on the day designated herein for any annual meeting, or at any adjournment thereof, the Board of Directors shall cause the election to be held at a special meeting or the members as soon thereafter as conveniently may be.

Section 2. Special Meetings. The President, the Board of Directors, or not less than one-tenth of the members having voting rights may call special meetings of the members.

Section 3. Voting rights. Voting rights are based upon a one vote per family basis. In the event of a tie, the President will provide the tie-breaking vote.

Section 4. Notice of Meetings. Written notice stating the place, day and hour of any meeting of members shall be posted at Granite State Gymnastics, delivered personally or by email, to each member entitled to vote at such meeting, by or at the direction of the President or the other officers calling the meeting. In the case of a special meeting or when required by statute or by these bylaws, the purpose or purposes for which the meeting is called shall be stated in the notice.

Section 5. Informal Action by Members. Any action required by law to be taken at a meeting of the members, or any action which may be taken at a meeting of members, may be taken without a meeting if a consent in writing, setting forth the action so taken, shall be signed by all members entitled to vote with respect to the subject matter thereof.

Section 6. Quorum. The members holding one of the votes, which may be cast at any meeting, shall constitute a quorum at such meeting. If a quorum is not present at any meeting of members, a majority of the members present may adjourn the meeting from time to time without further notice.

Section 7. Proxies. At any meeting of members, a member entitled to vote may vote by proxy executed in writing or by email by the member or by his/her duly authorized attorney in fact. No proxy shall be valid after eleven months from the date of execution, unless otherwise provided by proxy. Members need to have their votes in 24 hrs after conclusion of the meeting to be included in the vote.

Section 8. Manner of Acting. A majority of votes entitled to be cast on a matter to be voted upon by the members present or represented by proxy at a meeting at which the quorum is present shall be necessary for the adoption thereof unless a greater proportion is required by law of these bylaws.

Section 9. Voting by Mail. Where Directors or Officers are to be elected by members or any class or classes of members, such election may be conducted by mail in such a manner, as the Board of Directors shall determine.

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